

NATIONAL FILM ARCHIVE OF INDIA

I. Objective/purpose of the public authority:

The importance of preserving cinema as an art and historical document has been recognized all over the world. The task of preserving cinema in all its varied expressions and forms is best entrusted to a national organization having adequate resources, a permanent set-up and the confidence of the film industry. Thus, the National Film Archive of India was established as a media unit under the Ministry of Information and Broadcasting in February, 1964 with the following aims and objectives:

- i) To trace, acquire and preserve for posterity the heritage of national cinema and build up a representative collection of World Cinema
- ii) To classify and document data related to film, undertake and encourage research on cinema and publish and distribute them
- iii) To act as a centre for dissemination of film culture in the country and to ensure the cultural presence of Indian cinema abroad.

Duties and functions:-

- 1) Acquisition, Digitization and preservation of Indian and International film classics, books, journals and other ancillary material relating to Cinema.
- 2) Classification and documentation of the material required.
- 3) Publication of books/pamphlets/monographs/filmographies/programme notes on Cinema.
- 4) Conducting periodical courses, seminars, lectures on Film Appreciation for the spread of film culture among university students and general public.
- 5) Building up an audio-video oral history of Indian Cinema by interviewing eminent film personalities and others concerned with the development of Cinema in the country and recording their interviews on audio and video tapes.
- 6) Servicing film-training institutions in the country with a regular supply of film classics and ancillary material required for their academic use.
- 7) Instituting fellowship/study grants for encouraging film scholarship.
- 8) Circulation of film classics to film societies/film clubs/educational institutions for non-commercial study, screenings through the Archive Distribution Library at Pune and other centers.
- 9) Extending facilities to filmmakers, research scholars and students of Cinema for preview/study of rare films in the Archive collection within the premises.
- 10) Providing guidance and advisory service to individuals and organizations interested in film research and film study activities.

- 11) Preserving the heritage of national Cinema for the sake of posterity and extending service to filmmakers, distributors etc. for repair of their old negatives or video copying and also preparing compilation films, using extracts, clips from archival material for academic use.

During the 46 years of its existence the NFAI has made steady and sustained progress in fulfilling its aims and objectives. One of the prized acquisitions of the Archive was a pre-independence film "India's Struggle for National Shipping" by Paul Zils. It may be mentioned that Mahatma Gandhi, Mohammed Ali Jinnah, Rabindranath Tagore, Vithalbhai Patel, Motilal Nehru, Sardar Patel, Maulana Abdul Kalam Azad, Malik Feroze Khan Noor and many other outstanding personalities of those turbulent days of the country's struggle for Independence figure in the film. The half-hour documentary film that was completed in 1946 was selected for countrywide theatrical release on Independence day in 1947 and the press held it as the most applauded film in the Independence week. The film was salvaged from the godown of the Scindia Steam Navigation Company in Mumbai. Although made by a German the film is notable for its patriotic fervor.

Theatre Facilities:

NFAI has three multi-purpose theatres. A preview theatre of 35 seats and main theatre of 330 seats in the main campus and state of the art theatre of 200 seats at Kothrud. Apart from NFAI's own programmes and FTII's academic screenings, the facilities are also availed of by other institutions for their screening programmes, lectures, seminars etc.

Conservation, Preservation and Restoration work:

The moving image heritage of India can be safeguarded only if sustained and deliberate efforts are made to preserve it. The films are stored in a controlled environment with temperature of about 15° C and relative humidity of 50%, which is ideally suited to preserve black and white films. NFAI also has specialized vaults for colour films.

Facilities to Producers/Copyright owners:

NFAI is rendering services to producers/copyright owners in respect of supply of films for repairing their original negatives, preparation of duplicate copies and video copying for telecast purposes. A number of celluloid classics being telecast on the national and satellite networks were collected from its collection.

Dissemination of film culture:

The Archive also frequently lend viewing copies from its collection both Indian and foreign – for joint screening programmes to film societies and educational and cultural organizations all over the country. NFAI's distribution library is located in Pune and the regional offices in Kolkata, Bangalore and Thiruvananthapuram provide similar services to such organizations.

For the last over three decades NFAI has been conducting a month long film appreciation course every year in Pune in association with the Film and Television Institute of India. This flagship programme on the aesthetics of Cinema keeps on attracting participants from different walks of life and professions not only from different parts of India, but from across the globe. The Archive also conducts shorter courses on similar lines at various other centers in the country.

II) Please provide details of the powers and duties of officers and employees of the organization:

Director is the top-most post in the Organization. He is the Head of Department and is responsible for proper and efficient management of the affairs of NFAI. Director as Head of Department has been delegated powers as per the Delegation of Financial Powers Rules, 1978. The administration and accounts section is function as per various government rules like GFR, FR/SR, DFP Rules, Receipts and Payment Rules, Central Treasury Rules. The Administrative Officer has been delegated the DDO powers to carry out the financial transactions. Employees follow the govt. rules and regulations and orders of the Director.

With headquarters in Pune the NFAI has three Regional Offices at Bangalore, Kolkata and Thiruvananthapuram. These regional offices are primarily engaged in the task of diffusing film culture in the respective areas through film societies, educational institutions and cultural organizations. The functioning of the regional offices is overseen by the Director with the help of Deputy Director-cum-Curator who is heading the technical and administrative wings at the headquarters.

III) Please provide list of rules, regulations, instructions, manual and records, held by public authority or under its control or used by its employees for discharging functions as per the following format.

Name/Title of document	FR/SR, DFP Rules, GFR, CGEGIS Rules TA Rules, CCS Rules, OTA Rules
Brief Write-up on the document	Govt. rules and regulations, instructions, with regard to General Rules, Financial Rules, Traveling Allowance Rules, Conduct Rules, Group Insurance Rules, Overtime Rules.
From where one can get a copy of rules, regulations, instructions, manual & records.	Address Open Market M/s Swamy Publishers Pvt.Ltd., Sandhya Mansions, 236 R.K. Mutt Road, Post Box No. 2468, Raja Annamalaipuram, Chennai-600 028.
	Telephone No: 044-24938365/24939244
	Fax : 044-24938363
	E-mail : www.swamypublishers.com
Fee charged by the department for a copy of rules, regulations, instructions, manual and records.	Not applicable

IV. Whether there is any provision to seek consultation/participation of public or its representatives for formulation of policies? If there is, please provide details of such policy in following format.

No such provision is available. NFAI follows all Govt. of India rules, regulations and orders issued from time to time.

V. Whether there is any provision to seek consultation/participation of public or its representatives for formulation of policies? If there is, please provide details of provisions in following format.

Sr. No.	Subject/Topic	Is it mandatory to ensure public Participation.	Arrangements for seeking public participation
1)	NFAI Advisory Committee To make recommendations regarding films to be acquired for preservation in the Archive. To consider the proposals received for research projects, monographs and audio-video oral history projects for grant of fellowship.	No	Members are chosen from the respective fields.
2)	Sub-Committee for Prioritizing restoration of Masters' works. To select the priority film titles for Digitization and restoration work.	No	Expert Members are chosen from the respective fields.
3)	Technical Committee for Digitization of films. To check the quality of the films.	No	Expert Technical Members are chosen from the respective fields.
4)	Sub-Committee for Drafting of the Manual for NFAI. Drafting the Manual for NFAI which is under preparation.	No	Members are chosen from the respective fields.

- VI. Use the format given below to give the information about the official documents. Also mention the place where the documents are available e.g. at secretariat level, directorate level, others.

Sr. No.	Category of the documents	Nature of documents	Procedure to obtain the documents	Held by under the control of
1)	Stills/Photograph	Stills/Photographs	As per available stills.	Documentation Section.
2)	Film Scripts	All Indian Regional Language film scripts received from CBFC	By applying for Xerox copy. Xerox copy charges should be paid by the applicant	Film Library Section.

- VII. Please provide information on Boards, Councils, Committees and Other Bodies related to the public authority in the following format :

Ministry of I&B, constituted the Advisory Committee on 22.7.2008 for National Film Archive of India under the Chairmanship of Secretary (I&B) with six each government officials and non-official members. This Committee is constituted i) to make recommendations regarding films to be acquired for preservation in the National Film Archive of India ii) to consider the proposals received for research projects, monographs and audio-video oral history projects for grant of fellowships iii) to consider any other related matter that may be referred to the Committee by the Government for advice.

The Convener/Member Secretary of the Committee is Director, NFAI, Pune. Ordinarily the meeting would be held once in six months. Nominated non-official members who are expert in the field are participated in the meeting. General public are not allowed to participate in the meeting. Minutes of the meetings are prepared.

- VIII. Please provide contact information about the Public Information Officers, Assistant Public Information Officers and Departmental Appellate Authority of the Public authority.

Sr. No.	Information about Public Information Officers	Address/Telephone No. etc.
1)	Administrative Officer, (Central Public Information Officer)	National Film Archive of India, Ministry of Information & Broadcasting, Govt. of India, Law College Road, Pune-411 004 Tel: 020-25659379 Fax: 020-25670027
2)	Smt. A.V. Karkhanis, Library & Information Asstt. (Asstt. CPIO)	National Film Archive of India, Ministry of Information & Broadcasting, Govt. of India, Law College Road, Pune-411 004 Tel: 020-25658253 Fax: 020-25670027

3)	Director, NFAI,Pune. (Appellate Authority)	National Film Archive of India, Ministry of Information & Broadcasting, Govt.of India, Law College Road, Pune-411 004 Tel: 020-25652259 Fax: 020-25670027
----	---	--

IX. What is the procedure followed to take a decision for various matters?

The files are put up by the dealing assistants through supervisory staff and the final decision is taken by the Head of Department (Director) as per the Government rules and norms.

X. What are the documented procedures/laid down procedures/Defined Criteria/Rules to arrive at a particular decision matters? What are different levels through which a decision process moves?

Applications, request letters are put up by the dealing assistants through supervisory staff and section heads and the final decision is taken by the Head of Department (Director) as per the Government rules, regulations and general norms.

XI. What are the arrangements to communicate the decision to the public?

Decision to the public is communicated through letters/fax/e-mail/telephone.

XII. Who are the offices at various levels whose opinions are sought for the process of decision making?

Deputy Director-cum-Curator/Film Preservation Officer/Administrative Officer.

XIII. Who are the offices at various levels whose opinions are sought for the process of decision making?

Deputy Director-cum-Curator/Film Preservation Officer/Administrative Officer

XIV. Who is the final authority that vets decision?

Joint Secretary (Films), Ministry of Information & Broadcasting, Govt. of India, New Delhi.

XV. Please provide information separately in the following format for the important matters on which the decision is taken by the public authority.

Sl. No.	1
Subject on which the decision is to be taken	Acquisition, Digitization of films and ancillary material.
Guidelines/Directions if any	As per delegation of powers.
Process of Execution	Procurement of Films/Ancillary materials from the copyright owners/collectors etc., Quality checking, making inventory etc.

XVI. Directory of Officers and Employees:

The Directory of Officers and Employees is as under:-

Sr. No.	Designation	Group/ Class	Name of Officer/Employee
1)	Director	A	Shri. Prakash Magdum
2)	Deputy Director-cum-Curator	A	Smt. Kirti Tiwari
3)	Officer on Special Duty, NFHM	A	Shri. Santosh Ajmera
4)	Regional Officer-Kolkata	A	Post is vacant.
5)	Regional Officer-Thiruvananthapuram	A	Post is vacant.
6)	Administrative Officer	B	Shri. D.K. Sharma
7)	Film Preservation Officer	B	Shri Kiran A. Dhiwar
8)	Jr.Hindi Translator (NG)	B	Post is vacant.
9)	Library & Information Asstt. -3	C	Smt. A.V. Karkhanis, Smt. V.M. Kshirsagar.
10)	Accountant	C	Shri P. P. Bhosale
11)	Stenographer Gr.II	C	Smt. M.M. Advani
12)	Film Library Asstt.	C	Post is vacant.
13)	Projectionist	C	Post is vacant.
14)	Upper Division Clerk-3	C	Smt. Reema Murthi
15)	Computer Operator	C	Smt. S.S. Vartak
16)	Jr. Librarian	C	Post is vacant.
17)	Lower Division Clerk -4	C	Shri A.B. Lokhande
18)	Asstt. Projectionist	C	Post is vacant
19)	Driver	C	Post is vacant
20)	Sr.Film Checker	C	Post is vacant
24)	MTS	C	Shri N.S. Marwad, Shri P.Venkatesh, Shri K. K. Davis, Shri D.N.More, Shri D.A. Kokate, Shri. Arabinda Mayur at RO-Kolkata, Shri K. Gopakumar at RO- Thiruvananthapuram; Shri A.T. Limbare, Shri A.M. Mali, Shri. Dalbir Seherawat, Shri Pankaj Wagh, Shri Akshay Jadhav, Shri Deepak Kokane Shri Narendra Ingale, Shri. Dhiraj Konge, Smt. Manali M. Sawant
26)	MTS	C	06 Posts are vacant.

XVII. Please provide information about the details of the budget for different activities under different schemes in the given format:

Sr. No.	Name of Scheme	Amount in Crores (2010-11)
1)	Acquisition and exhibition of Archival films.	9.99
2)	National Film Heritage Mission	

It may be mentioned here that above plan scheme is approved by the Ministry of I&B, New Delhi. Funds are released on annual basis. Funds are meant for department purpose for acquisition, digitization of films and ancillary material. This is not a subsidy scheme for distribution purpose.

XVIII. The Manner of Execution of Subsidy Programmes/Schemes:

The above mentioned plan scheme is not subsidy scheme. As such funds are not meant for distribution purposes.

XIX. Particulars of Recipients of concessions, permits or authorization granted by it:

Not applicable to NFAI.

XX. Please provide the details of the Norms/Standards set by the Department for execution of various activities / programmes.

Sr. No.	Item of work	Prescribed Norms
1)	Payment of Bills	Within 60 days of receipt of bills, subject to availability of funds and completion of formalities.
2)	Complaints & suggestions from book library readers	15 days
3)	Grievance redressal	Within 30 days of receipt of complaints.

XXI. Please provide the details of the information related to the various schemes, which are available in the electronic format.

Following schemes are available on electronic format:

- 1) Annual Film Appreciation Course Application forms being held in May/June.
- 2) Short term Film Appreciation Course application form.

XXII. Means, methods or facilitation available to the public, which is adopted by the department for dissemination of information.

Information is put up on NFAI's website: www.nfaipune.gov.in .

Information is also sent through e-mail: nfaipune[at]gmail[dot]com

Various information is updated from time to time.

Information is also being published in the leading newspapers.

XXIII. Frequency Asked Questions and their Answers.

Frequently questions are asked on availability of particular film for their film show and answers are 'yes' if the film is available, and 'no' if film is not available in the Archive.

XXIV. Related to seeking information:

Related questions are about the availability of films for the film show purposes.

XXV. With relation to training imparted to public by Public Authority:

No any special training is being imparted by NFAI. However, NFAI in collaboration with Film & Television Institute of India, Pune is conducting one-month annual film appreciation course in the month of May/June. The course is primarily designed to meet the needs of film related professionals like teachers of film studies, communication, journalism, film society organizers, film critics, researchers, Govt. officials handling films, technicians and others interested in films. The normal intake is 60-70 participants. During the last year i.e. in May/June, 2010, 72 participants from across the country attended the course. This is our important activity under dissemination of film culture. The one month film appreciation course fees is Rs.7,500 per participant. Those who have completed 21 years of age and interested in films and dissemination of film culture and from the above mentioned fields can apply for the course. The advertisement for the course is being released in the national newspapers in the month of Feb/March every year. Prescribed application form can be downloaded from the website of NFAI. Selections are made by the Committee consisting of Professor of Film Appreciation of FTII, Director, NFAI and Director, FTII, Pune on the basis of details of the application forms.

Statement showing the official tour of Director, Head of Department, National Film Archive of India 1st Quarter (1.4.2013 to 30.6.2013)

Sr. No.	Name of Officer	Nature of official tour	Place of visit	Dates	No. of people included	Cost of Tour (In Rupees)
1)	Prashant Pathrabe Director,NFAI, HOD	To attend EFC meeting in the Ministry of I&B,New Delhi.	N.Delhi	4 – 5 April,2013	one	22,913
2)	Prashant Pathrabe Director,NFAI,HOD	Centenary of Indian Cinema programme	N.Delhi	25 – 26 April,2013	one	32,309
3)	Prashant Pathrabe Director, NFAI,HOD	National Award function in New Delhi	N.Delhi	3 – 4 May, 2013	one	27,836
4)	Prashant Pathrabe Director,NFAI,HOD	Prasar Bharati Committee meeting	N.Delhi	29 – 30 April,2013	one	1,316
5)	Prashant Pathrabe Director,NFAI,HOD	Film Laboratory work	Mumbai	18 – 19 June,2013	one	5,718
6)	Prashant Pathrabe, Director,NFAI,HOD	NFHM meeting in the Ministry of I&B	N.Delhi	24.6.2013	one	26,164
7)	Prashant Pathrabe Director,NFAI,HOD	Official meeting in the Ministry of I&B	N.Delhi	27 – 28 June,2013	one	28,230

Statement showing the official tour of Director, Head of Department, National Film Archive of India IInd Quarter (1.7.2013 to 30.9.2013)

Sr. No.	Name of Officer	Nature of official tour	Place of visit	Dates	No. of people included	Cost of Tour (In Rupees)
1)	Prashant Pathrabe Director,NFAI, HOD	NFHM meeting in the Ministry of I&B	N.Delhi	15 – 17 July,2013	one	33,592
2)	Prashant Pathrabe Director,NFAI,HOD	Lok Sabha Estimate Committee meeting.	N.Delhi	31.7.2013 to 1.8.13	one	23,566
3)	Prashant Pathrabe Director, NFAI,HOD	NMML meeting	N.Delhi	6 – 7 August,2013	one	18,760
4)	Prashant Pathrabe Director,NFAI,HOD	MIFF-14 meeting at FD,Mumbai	Mumbai	12.8.2013	one	1,042
5)	Prashant Pathrabe Director,NFAI,HOD	IFFI Core Committee meeting	N.Delhi	30.8.2013	one	19,604

Statement showing the official tour of Director, Head of Department, National Film Archive of India IIIrd Quarter (1.10.2013 to 31.12.2013)

Sr. No.	Name of Officer	Nature of official tour	Place of visit	Dates	No. of people included	Cost of Tour (In Rupees)
1)	Prashant Pathrabe Director,NFAI, HOD	Meeting in the Ministry of I&B regarding official matters	N.Delhi	3.10.2013	one	25,820
2)	Prashant Pathrabe Director,NFAI,HOD	MIB's meeting in Mumbai	Mumbai	19.10.2013	one	1,187
3)	Prashant Pathrabe Director, NFAI,HOD	NFHM EFC meeting in Delhi	N.Delhi	12 – 13 Nov.,2013	one	24,793

Statement showing the official tour of Director, Head of Department, National Film Archive of India IVth Quarter (1.01.2014 to 31.03.2014)

2014-15

Sr. No.	Name of Officer	Nature of official tour	Place of visit	Dates	No. of people included	Cost of Tour (In Rupees)
1)	Prashant Pathrabe Director,NFAI, HOD	To attend IFFI-2013 at Goa	N.Delhi	27.11.2013 to 1.12.13	one	15,282
2)	Prashant Pathrabe Director,NFAI,HOD	To attend 13th MIFF-2014 at Mumbai.	Mumbai	1.2.2014 to 4.2.2014	one	2,260
3)	Prashant Pathrabe Director, NFAI,HOD	For Lab work meeting in Mumbai.	Mumbai	27.2.2014	one	1,607
4)	Prashant Pathrabe Director,NFAI,HOD	For meeting in the Ministry of I&B, for official matters.	N.Delhi	2.3.2014 to 4.3.2014	one	29,630

Statement showing the official tour of Director, Head of Department, National Film Archive of India Ist Quarter (01.04.2014 to 30.06.2014)

2014-15

Sr. No.	Name of Officer	Nature of official tour	Place of visit	Dates	No. of people included	Cost of Tour (In Rupees)
1)	Prashant Pathrabe Director,NFAI, HOD	Meeting with Kodak India and Filmlab, Mumbai	Mumbai	28.05.2014	one	1,536
2)	Prashant Pathrabe Director,NFAI,HOD	To coordinate Baburao Painter Film Festival at Kolhapur.	Kolhapur	2.6.14 to 3.6.204	one	1,687
3)	Prashant Pathrabe Director, NFAI,HOD	Regarding implementation of Plan Scheme.	N.Delhi	5.6.2014	one	30,901

Statement showing the official tour of Director, Head of Department, National Film Archive of India IInd Quarter (01.07.2014 to 30.09.2014)

2014-15

Sr. No.	Name of Officer	Nature of official tour	Place of visit	Dates	No. of people included	Cost of Tour (In Rupees)
1)	Prashant Pathrabe Director,NFAI, HOD	National Film Heritage Meeting	N.Delhi	13.7.14 to 17.7.2014	one	30,394
2)	Prashant Pathrabe Director,NFAI,HOD	Short Film Appreciation Course at Panaji, Goa	Goa	24.7.14 to 28.7.2014	one	20,241
3)	Prashant Pathrabe Director, NFAI,HOD	Digitization & Evaluation Committee meeting	Mumbai	25.8.14 to 26.8.2014	one	6,938
4)	Alpana Pant Sharma Director,NFAI,HOD	Meeting of Standing Committee on Information Technology	N.Delhi	30.9.14 to 1.10.2014	one	16,649

Statement showing the official tour of Director, Head of Department, National Film Archive of India IIIrd Quarter (01.10.2014 to 31.12.2014)

2014-15

Sr. No.	Name of Officer	Nature of official tour	Place of visit	Dates	No. of people included	Cost of Tour (In Rupees)
1)	Alpana Pant Sharma Director,NFAI, HOD	Revised Estimate and Budget Estimate meeting	N.Delhi	20.10.2014	one	22,423
2)	Alpana Pant Sharma Director,NFAI,HOD	Consultation Committee meeting	N.Delhi	10.11.2014 to 11.11.14	one	22,971
3)	Alpana Pant Sharma Director, NFAI,HOD	To attend IFFI-2014	Goa	19.11.14 to 23.11.2014	one	23,086
4)	Alpana Pant Sharma Director,NFAI,HOD	Official meeting with Joint Secretary (Films).	N.Delhi	14.12.14 to 15.12.2014	one	24,772

Statement showing the official tour of Director, Head of Department, National Film Archive of India IVth Quarter (01.01.2015 to 31.03.2015)

2014-15

Sr. No.	Name of Officer	Nature of official tour	Place of visit	Dates	No. of people included	Cost of Tour (In Rupees)
1)	Prakash Magdum Director,NFAI, HOD	Consultative Committee meeting & with JS(Films)	N.Delhi	12 – 14 Feb., 2015	one	34,553
2)	Prakash Magdum Director,NFAI,HOD	Meeting with JS (Films)	N.Delhi	11 – 12 March, 2015	one	30,665

Statement showing the official tour of Director, Head of Department, National Film Archive of India Ist Quarter (01.04.2015 to 30.06.2015)

2015-16

Sr. No.	Name of Officer	Nature of official tour	Place of visit	Dates	No. of people included	Cost of Tour (In Rupees)
1)	Prakash Magdum Director,NFAI, HOD	Meeting in the Ministry of I&B	New Delhi	8 – 9 April, 2015	one	25,515
2)	Prakash Magdum Director,NFAI,HOD	While going to Sydney,Australia	New Delhi	11 & 21 April,2015	one	27,374
3)	Prakash Magdum Director, NFAI,HOD	National Award and Poster Exhibition Programme	New Delhi	2 – 4 May, 2015	one	37,142
4)	Prakash Magdum Director,NFAI,HOD	Meeting with Lok Sabha Parliament Cell	New Delhi	6.5.2015	one	22,095
5)	Prakash Magdum Director,NFAI,HOD	Chief Guest at 125th Birth Centenary Programme of Baburao Painter	Kolhapur	2 – 4 June, 2015	one	9,450

**Statement showing the official tour of Director, Head of Department, National Film Archive of India
IInd Quarter (01.07.2015 to 30.09.2015)**

2015-16

Sr. No.	Name of Officer	Nature of official tour	Place of visit	Dates	No. of people included	Cost of Tour (In Rupees)
1)	Prakash Magdum Director,NFAI, HOD	Ist High Level Committee Meeting of NFHM	New Delhi	25-26 June, 2015	one	22,960
2)	Prakash Magdum Director,NFAI,HOD	Official meeting in Delhi	New Delhi	30.7.2015	one	16,645
3)	Prakash Magdum Director, NFAI,HOD	Official work in Delhi	New Delhi	2 – 3 Sept.,2015	one	19,955
4)	Prakash Magdum Director,NFAI, HOD	Film Appreciation Course at Mysore	Mysore	20 – 22 Sept.,2015	one	10,632

**Statement showing the official tour of Director, Head of Department, National Film Archive of India
IIIrd Quarter (01.10.2015 to 31.12.2015)**

2015-16

Sr. No.	Name of Officer	Nature of official tour	Place of visit	Dates	No.of people included	Cost of Tour (In Rupees)
1)	Prakash Magdum Director,NFAI, HOD	Revised Estimate 2015-16 and B.E. meeting 2016-17	New Delhi	8 -9 Oct.2015	one	25,029
2)	Prakash Magdum Director,NFAI, HOD	To attend Kolkata International Film Festival	Kolkata	15 -16 Nov.,2015	one	31,796
3)	Prakash Magdum Director, NFAI, HOD	International Film Festival of India (IFFI-Goa)2015	Panaji, Goa	28.11.2015 to 1.12.2015	one	1,800

**Statement showing the official tour of Director, Head of Department, National Film Archive of India
IVth Quarter (01.01.2016 to 31.03.2016)**

2015-16

Sr. No.	Name of Officer	Nature of official tour	Place of visit	Dates	No. of people included	Cost of Tour (In Rupees)
1)	Shri Prakash Magdum	To attend Late Film and Legend G Arvindan's 25 th Death Anniversary programme	Bengaluru	14 th to 16 th March, 2016	One	14,148

Statement showing the official tour of Director, Head of Department, National Film Archive of India Ist Quarter (01.04.2016 to 30.06.2016)

2016-17

Sr. No.	Name of Officer	Nature of official tour	Place of visit	Dates	No. of people included	Cost of Tour (In Rupees)
1)	Shri Prakash Magdum	Oral Evidence Meeting	Delhi	6 th & 7 th April, 2016	One	8,294

Statement showing the official tour of Director, Head of Department, National Film Archive of India IInd Quarter (01.07.2016 to 30.09.2016)

2016-17

Sr. No.	Name of Officer	Nature of official tour	Place of visit	Dates	No. of people included	Cost of Tour (In Rupees)
1)	Shri Prakash Magdum	Stake Holders NFHM Meeting	Chennai	6 th to 10 th July, 2016	One	8,602
2)	Shri Prakash Magdum	Stake Holders NFHM Meeting	Bangalore / Thiruvananthapuram	20 th to 23 rd July, 2016	One	17,663
3)	Shri Prakash Magdum	Review of Plan Expenditure Meeting	Delhi	02 nd to 03 rd Aug, 2016	One	17,688
4)	Shri Prakash Magdum	Meeting with Joint Secretary	Delhi	20 th Aug, 2016	One	20,432
5)	Shri Prakash Magdum	NFHM Stake Holder Meeting	Mumbai / Hyderabad	1 st & 2 nd Sept, 2016	One	16,213
6)	Shri Prakash Magdum	Prior Consultation Meeting	Guwahati / Kolkata	19 th to 23 rd Sept, 2016	One	33,916
7)	Shri Prakash Magdum	Budget Meeting	Delhi	28 th Sept, 2016	One	14,443

Statement showing the official tour of Director, Head of Department, National Film Archive of India IIIrd Quarter (01.10.2016 to 31.12.2016)

2016-17

Sr. No.	Name of Officer	Nature of official tour	Place of visit	Dates	No. of people included	Cost of Tour (In Rupees)
1)	Shri Prakash Magdum	Budget Meeting	Delhi	05 th Oct, 2016	One	12,481
2)	Shri Prakash Magdum	Meeting on Calendar Activity	Delhi	7 th Oct, 2016	One	16,763
3)	Shri Prakash Magdum	Meeting with chairman of Ramoji Film city Academy	Hyderabad	9 th to 10 th Oct, 2016	One	9,953
4)	Shri Prakash Magdum	Presentation before HMIB	Delhi	14 th & 15 th Oct, 2016	One	17,556

5)	Shri Prakash Magdum	Meeting with Add Secretary	Delhi	24 th Oct, 2016	One	30,741
6)	Shri Prakash Magdum	Meeting on LIMBS	Delhi	10 th Nov, 2016	One	30,676
7)	Shri Prakash Magdum	Meeting at Ministry	Delhi	15 th Nov, 2016	One	18,335
8)	Shri Prakash Magdum	47 th IFFI, 2016	Goa	19 th to 22 nd Nov, 2016	One	8,285
9)	Shri Prakash Magdum	47 th IFFI, 2016	Goa	25 th to 27 th Nov, 2016	One	23,464
10)	Shri Prakash Magdum	Meeting at Ministry	Delhi	4 th & 5 th Dec, 2016	One	31,420
11)	Shri Prakash Magdum	Simcon Conference Meeting	Delhi	8 th to 10 th Dec, 2016	One	51,007
12)	Shri Prakash Magdum	21 st International Film Festival, Kerala	Bangalore / Thiruvananthapuram	12 th to 14 th Dec, 2016	One	27,706

Statement showing the official tour of Director, Head of Department, National Film Archive of India IVth Quarter (01.01.2017 to 31.03.2017)

2016-17

Sr. No.	Name of Officer	Nature of official tour	Place of visit	Dates	No. of people included	Cost of Tour (In Rupees)
1)	Shri Prakash Magdum	Election commission meeting	Delhi	5 th & 6 th Jan, 2017	One	17,213
2)	Shri Prakash Magdum	Meeting at Ministry	Delhi	12 th & 13 th Feb, 2017	One	28,254
3)	Shri Prakash Magdum	Presentation at Ministry	Delhi	20 th & 21 st Feb, 2017	One	17,779
4)	Shri Prakash Magdum	Annual Budget Meeting	Delhi	15 th March, 2017	One	18,482

Statement showing the official tour of Director, Head of Department, National Film Archive of India Ist Quarter (01.04.2017 to 30.06.2017)

2017-18

Sr. No.	Name of Officer	Nature of official tour	Place of visit	Dates	No. of people included	Cost of Tour (In Rupees)
1)	Shri Prakash Magdum	Review of Plan Expenditure Meeting	Delhi	18 th April, 2017	One	17,295
2)	Shri Prakash Magdum	US Visa Work	Delhi	21 st April, 2017	One	31,285
3)	Shri Prakash Magdum	Review Meeting of Media Units	Delhi	5 th & 6 th June, 2017	One	4,379
4)	Shri Prakash Magdum	Meeting with Central Photo Reproduction Unit	Delhi	12 th June, 2017	One	17,114

**Statement showing the official tour of Director, Head of Department, National Film Archive of India
IInd Quarter (01.07.2017 to 30.09.2017)**

2017-18

Sr. No.	Name of Officer	Nature of official tour	Place of visit	Dates	No. of people included	Cost of Tour (In Rupees)
1)	Shri Prakash Magdum	Meeting with Secretary	Delhi	13 th July, 2017	One	15,731
2)	Shri Prakash Magdum	Film Appreciation Course at Shrinagar and Jaipur	Shrinagar / Jaipur	20 th to 31 st July, 2017	One	54,826
3)	Shri Prakash Magdum	Meeting with DG, FD	Mumbai	18 th August, 2017	One	1,000
4)	Shri Prakash Magdum	5 th HLC Meeting at Ministry	Delhi	22 nd & 23 rd August, 2017	One	20,175
5)	Shri Prakash Magdum	Meeting at Ministry	Delhi	18 th & 19 th September, 2017	One	18,165
7)	Shri Prakash Magdum	Meeting at Ministry & organizing committee of MIFF	Delhi	19 th to 21 st September, 2017	One	25,962

**Statement showing the official tour of Director, Head of Department, National Film Archive of India IIIrd
Quarter (01.10.2017 to 31.12.2017)**

2017-18

Sr. No.	Name of Officer	Nature of official tour	Place of visit	Dates	No. of people included	Cost of Tour (In Rupees)
1)	Shri Prakash Magdum	NFHM Meeting at Ministry New Delhi	Delhi	1 st & 2 nd November, 2017	One	16,344.00
2)	Shri Prakash Magdum	Lungano Film Festival, Switzerland	Switzerland	09 th & 13 th November, 2017	One	13,688.00
3)	Shri Prakash Magdum	International Film Festival in India at Goa	Goa	19 th to 22 nd November, 2017	One	22,308.00
4)	Shri Prakash Magdum	Lecture at FA Course, New Delhi	Delhi	24 th & 25 th November, 2017	One	46,301.00