

# Response to Pre Bid Queries of RFP for Preventive Conservation of Film Content at NFAI

## Response to queries for RFP on Preventive Conservation of films at NFAI

Sno	Name of the organization	Section	Sub Section	Query	NFAI response
1		4. Instruction to Bidders	4.10 Site visit and verification of information	Does NFAI has required licenses/approvals for chemical processing of film reels in their premises as per applicable laws and regulations	NFAI will provide the licenses however in case of specific licenses are required for carrying out the work, bidder has to mention it in written form to NFAI. The bidder is responsible for bringing chemicals to NFAI premises.
2		4. Instruction to Bidders	4.10 Site visit and verification of information	How much space in Sq ft. carpet area will be provided to the vendor for processing of film reels?	As per requirement for the project.
3		4. Instruction to Bidders	4.10 Site visit and verification of information	All utilities cost including water, electricity, property taxes etc. will be borne by NFAI?	Yes
4		4. Instruction to Bidders	4.10 Site visit and verification of information	Will NFAI provide the necessary furniture for processing area and office area for this project?	Technical equipments to be provided by bidder. However basic infrastructure like tables, chairs etc. will be provided by NFAI
5		4. Instruction to Bidders	4.25 Earnest Money Deposit (EMD)	BG requirement of Rs 50lacs is too high	As mentioned in the RFP; as per Government guidelines.
6		4. Instruction to Bidders	4.29 Project time period	Will NFAI provide ready to work infrastructure within 30 days from the date of award of contract?	Bidder has to come up with exact requirement after the site visits so that necessary changes(if required) may be taken up.
7		4. Instruction to Bidders	4.29 Project time period	Since a lot of equipments needs to be purchased for this project, 30 days period to start the project may not suffice. Moreover, some process equipments will have a long lead time for installations. Can the same be increased to 90 days from the date of award of contract instead?	Wherever import of technical equipment is required then sufficient time will be given provided bidder provides necessary information. The timelines for mobilization for resources remains as 30 days where as setting up of necessary infrastructure for carrying out the work may be done within 90 days.

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8		4. Instruction to Bidders	4.29 Project time period	The project duration mentioned is 24 months – how that was decided without knowing the problems and their treatment – what is the objective ?	Timelines are estimated based on internal assessment and inputs for the project. This has been decided to provide level playing ground to all the bidders to arrive at estimation for resource and efforts based on respective approach and methodology NFAI would consider extension of timelines (if necessary) based on valid case on case by case basis presented by preferred bidder and accepted by NFAI.
9		5 Scope of Work	5 Scope of Work	To develop our workflow proposal for the various type of damages we need more information about the reels state of decay. Can NFAI provide sample reels of category B & Category C for assessment of efforts? Or Can NFAI provide photographs of the different kind of film conditions	A field visit to the vaults to examine different films for their condition assessment sampling is scheduled for 18th ,19th ,20th Oct 2016. Also the report of film condition assessment done by NFAI staff during 2008-2010 would be made available, if required by the bidders. This would help bidders to assess the conditions of B & C category of films.
10		5 Scope of Work	5.1 Analysis of Film condition a) assessment report and suggestions for necessary adoption of technologies a. The Bidder shall analyze the report of film collection assessment at NFAI	What is the objective of this point?	"Film collection assessment report" will be prepared as deliverable of film collection assessment RFP. This report needs to be assessed as part of the preventive conservation RFP ; This would help in Quality Check and further implementation of the project.
11		5 Scope of Work	5.1 Analysis of Film condition e) The Bidder shall also analyze the report on storage condition assessment as provided by NFAI. Based on the report, the bidder is expected to suggest remedial	Remedial actions required after analyzing the Storage condition assessment report will be recommended by a consultant. This will be report only and will not involve actual execution of the suggested remedial actions. Please confirm	Yes

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12	<b>Prasad Corporation Pvt Ltd</b>	5 Scope of Work	5.2 Arresting decay and repairing damages in the film reels	While the number of Category b & C is provided , what could be % of damages in each category	A field visit to the vaults to examine different films for their condition assessment sampling is scheduled for 18th ,19th ,20th Oct 2016. The details regarding A, B and C categorisation of films would be shared with bidders.
13		5 Scope of Work	5.2 Arresting decay and repairing damages in the film reels c) The bidder is expected to repair chemical / physical damages, emulsion damages and any other such damages, in the film reel to the extent possible, which would ensure the scanning / digitizing of the reel in future as per requirement of NFAI.	What is the timeframe NFAI is considering for digitizing the repaired film reels?	Not relevant to current RFP
14		5 Scope of Work	5.2 Arresting decay and repairing damages in the film reels d) Ultrasonic film cleaning should be done for film reels which are suitable for the process, before arranging it in the storage facilities.	We assume that ultrasonic cleaning will be done for category B & C films only. Please confirm.	Ultrasonic cleaning would be required to be done for all category of Films
15		5 Scope of Work	5.3 Rearrangement of film reels as per international standards	Will NFAI provide the manpower for rearrangement ?	Bidder has to provide the manpower for rearrangement of films.

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16		5 Scope of Work	5.4 Cataloging, meta-tagging and detailed technical information a) Bidder is expected to carry out complete cataloging, reel wise meta-tagging of information in the cataloging software as provided by NFAI.	What is the cataloguing software used by NFAI currently?	C-Koha
17		5 Scope of Work	5.4 Cataloging, meta-tagging and detailed technical information d) A film expert/ historian to be hired by the bidder for the said cataloging activity.	What kind of support is expected out from film Expert/historian ?	For confirming and filling in the missing aesthetic and technical information of films/ film reels.
18		5 Scope of Work	5.4 Note 1 NFAI, at its own discretion, may decide to use or not use the cataloguing software proposed by the Bidder. In case NFAI decides to not use the cataloguing software, the cost of the same (as mentioned in the commercials) shall not be borne by NFAI.	Is the vendor supposed to propose another cataloguing software available off the shelf? What are the shortcomings in the current cataloguing software being used by NFAI, due to which it is looking for new cataloguing software?	Note i of section 5.4 stands deleted

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19		5.Scope of Work	5.5 Important information for the bidder d) Bidder is expected to carry out all necessary and applicable tests such as Photographic Activity Test, Abrasion Sensitivity Test, Air Pollutant Sensitivity Test, High Humidity Sensitivity Test, Light Fastness Test, pH and Alkaline reserve Test, Colorant Migration Test etc. which may be necessary as a part of preventive conservation of film reels.	The tests mentioned refers to Photographic prints as per the IPI website. Are you sure these tests will be meant for film materials too ? or is it a wrong posting ?	List is indicative. Bidder has to suggest methods/ tests as per standard/ international/ adopted practice; This has already been mentioned in the RFP.
20		8. Technical evaluation criteria	3. Proposed team: Project Manager – Should be from the International Film Archive of repute having relevant experience of more than 5 years	Why the Project Manager has to be from International Archive ?	The project manager is supposed to take up whole activity. This being highly technical project to be carried out for the first time in the Country, a Project Manager with enough of similar experience, would help in better implementation of the project.
21		10 Commercial Bid Format	10 Commercial Bid Format	Price Particular "Assessment of report, Rearrangement of material in existing vaults as per international Standard" includes both activities i.e. Analysis of Film condition assessment report and suggestions for necessary adoption of technologies & Rearrangement of film reels as per international standards. Please confirm	As per RFP.
22		10 Commercial Bid Format	10 Commercial Bid Format	GST is paradigm shift in Taxation ...will there be any allowance for modification after GST roll out becomes clear	The taxation shall be as per the prevailing laws at the time of the billing and will be adjusted in the payments accordingly, as per Government rules.
23		10 Commercial Bid Format	10.1 Payment milestones 1. On signing of the contract	The advance of 10% is very low considering the equipments that will need to be bought. Quarterly payment terms are too long considering that most of the cost is manpower based.	Please refer to corrigendum

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24	<b>Mediaguru Consultants Pvt Ltd</b>	5.2 Arresting decay and repairing damages in the film reels ( Page No. 25)	(b) The Bidder has to undertake necessary actions to arrest further damage to film reels and " <b>restore reel back to its near original condition</b> " through various internationally accepted and adopted technologies / methodologies.	<p>Please note that the job you are requesting now is different from the latest one (for the assessment and preparation of A films).</p> <p>It is now more a job for a film laboratory. We will need machines used for films printing, modified for film restoration. Such machines will need to be built. Please clarify.</p> <p>It is mentioned that the C films are extremely damaged, beyond restoration and repair. But at the same time NFAI requests bidders to carry out repair work on these C films. Can NFAI specify what they expect? As NFAI sized the B and C classes, they probably have already in mind a classification. Otherwise, how could we repair something that cannot be repaired?</p>	As mentioned in the RFP and clearly explained during pre-bid meeting
25		5.2 Arresting decay and repairing damages in the film reels ( Page No. 25)	(c).The bidder is expected to repair chemical / physical damages, emulsion damages and any other such damages, in the film reel to the extent possible, which would ensure the scanning / digitizing of the reel in future as per requirement of NFAI.	Various chemical treatments are possible. Their costs vary according to the lifetime expected for the films. A film to be scanned next year will not be treated like a film to be scanned in 10 or 20 years. In which time frame NFAI expects the scanning to be done?	Scanning timeframe will be decided by NFAI technical committee. The preservation should be done to ensure near to original for the maximum period of time technically possible as decided by NFAI technical team.
26		5.1 Analysis of Film condition assessment report and suggestions for necessary adoption of technologies (Page No. 24)	(b)."The Bidder should compare various film formats available for a particular Movie & take decision accordingly in consultation with NFAI technical team".	Does it mean that a selection of films is going to be done to restore only films that will be required for scanning in the future?	The bidder has to select from best available source which shall brought near to original by the bidder.
27			NFAI requests update of cataloguing for all the films (A, B and C).	This task will be different depending what was done during the first project. Can NFAI explain more what is expected from the bidders on A films as it is the only task to do on these films. Also, on B and C, could NFAI explains more what they expect when speaking about aesthetic cataloguing?	Already explained above and in the pre-bid meeting.
28		Para 5.	Detailed scope of work , sub Para 1	All the mentioned 3 clauses speak about 3 broad FILM REEL decay categories A, B and C and NFAI has stated that repairs/treatment has to be performed on B and C category decay film reels. Now, our questions are as follows-	The categorisation of film reels is as per requirement of the project. There was film condition assessment carried out by NFAI during 2008-2010, based on which estimates
29	Para 2.9.1.1	Clause f, Pg.81	1. Isn't the B and C description too vague and too general to estimate the		

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30	<b>Indraani Cinetech Pvt Ltd.</b>	Para 5.2		<p>work process for this very complex work?</p> <p>2. Is there any sane/commonsense way to predict the rational estimates for this work before risk audio collections assessment work is done? If so, please explain.</p> <p>3. Kindly elucidate and technically explain how NFAI has arrived at these strange estimates for this preventive conservation work?</p> <p>4. How should the bidder go ahead with the same vague estimates given for preliminary collections assessment and provide all the necessary treatments/require rements for the second step i.e. the proposed preventive conservation work tender even before the commencement of finalization of first step collections assessment work?</p> <p>5. How can the bidder give quality service as mandated in clause f, (para 2.9.1.1 in pg. 81) in such a highly unpredictable scenario?</p>	have been mentioned in the RFP. Estimates are objective in nature and not vague. The prediction is based on scientific and objective calculations done by NFAI. Bidder has to take these things into account while proposing methodology, tests and give the best technological corrections, as per requirement of the project. The rates are required for each film reel and payment would be done on the basis of actual work done.
31		Para 10	Note-pg.37, Note clause 2 on pg. 38	1. Is it possible to provide Preventive conservation Cost estimates based on broad B and C decay categories given by NFAI? If so, please explain how we can arrive at the cost estimates for this work, now itself?	As mentioned above.
32		Para 11.14	Pg. 70		
33		Para 6.3	Clause in page . 92		
34		Para 9	Liquidation damages- Clause a, b; pg. 94,95	2. It has been mentioned that the estimates are only assumptions and the payment will be made on actual. In such a case, if the bidder quotes high cost	
35		Para 11.1	Pg. 66	When the actual estimate is highly unpredictable, how can a bidder give an apt work plan? Please explain	Bidders to be given opportunity to visit NFAI vaults to get first hand information on the various Films reels available in stock as mentioned above. Also the internal film condition assessment report would be made available to the bidders, as per their requirement.
36		Para 11.2	Clause 1	1. Since we don't know the level of the complexity involved in this second step	
37		Pg. no. 88, Para 4	Clause b	work before doing preliminary collections assessment, how can we give	
38		Para 10, pg. 37, 38; Milestones for lump sum payment Pg. 102		<p>1. This is one another strange clause. How are the bidders supposed to assume the second step storage tests/corrective remedies based on an imaginary storage assessment which is not yet commenced?</p> <p>2. How can we arrive at the milestones for this next step work , when we don't know what is the assessment result that will come in first step collections assessment work (its tender process itself is not yet finished!) ?</p>	
39		Para 4.29	Pg. 22	1. This clause says that the work should be finished in 24 months. Please	Explained earlier and during the pre-bid

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40		Para 2.3, 2.4	Draft legal agreement-Pg. 79	explain what is the technical and practical consideration behind allotment of	meeting	
41		Para 5.4	Pg. 26	It asks for a new cataloging system when the existing one itself is not yet assessed. Kindly explain how and on what technical & rational basis, the new system/software should be provided for NFAI?	Cataloguing software would be provided by NFAI; refer clarification provided above.	
42		Para 8	Clause 2 and 3	1. This clause mentions 'involvement level' specifically stating 'onsite' at NFAI. Now kindly clarify how technical marks are based on 'onsite' involvement level, for this work?  2. The same question was asked repeatedly in the previous tender too. I hope NFAI and KPMG would have done a detailed technical study of this work before going for technical evaluation. Hence, please explain what constitute a rational 'technical involvement level' for this work?	It is expected that international experts spend min of 20% of project time onsite at NFAI premises; however additional weightage in marks will be given for higher(Time Period) onsite deployment. Minimum of two international experts would be required, (on rotation basis), for better execution of the project.	
43		Para 11.6	First Sub Para	It calls for confirmation of categorization of film material damages into several sub categories. All the sub categories are already given by KPMG and NFAI. Can you explain the technicality and rationality behind arriving at such a sub categorization?	Already explained above and in pre bid meeting	
44		45	Para 6	Clause 2, a	1. Work orders have been mentioned in this clause. 2. A clause is restricting work orders from sister concerns/parent body/group organizations . Surely NFAI might have studied about the very highly restricted/next to nil competition scenarios in this field. In such a scenario, some works have to be executed for sister organizations too. Now our question is- Why can't a sister company/organization's work orders be allowed? Many tenders in India have allowed such participation if audited financial proofs and original work orders are shown to the tender issuing authority . Kindly clarify.	As mentioned in the RFP; The work orders should clearly indicate work carried out by the company in case of group companies. The work orders should clearly connect/link to the parent organisation's work requirement.
45				Clause 2, b		
46				Clause 2, c		